

# Phillip Island - Cowes Caravan & Camping Park – “Right on the Beach”

## *Booking Conditions and park rules for your stay at Cowes Caravan Park*

- 1. OFFICE HOURS** are between 8.30am to 7.30pm; however, the office may be unattended various times during the day.
- 2. REGISTRATION** All annuals, campers & visitors must register at the office on arrival. Overnight & Day visitors are to register & pay on arrival. Please check when your visitors arrive that they have registered in. Boom Gates operate using a 6-digit pin number, which is activated upon your arrival. Your pin number is not to be given to other people.
- 3. FEES and DEPOSITS** See price schedule.
- 4. CLEANING & DAMAGE COSTS** Cabins are to be left clean and all sites to be kept free of litter. Trenches are not to be dug on the sites. Wilful & accidental damage to park property and cabins &/or sites left in a dirty state will result in the occupier paying cleaning fees or for damages and may be evicted from the park. Damage caused by sub-standard or faulty equipment (e.g. power leads & appliances) the site holder will be required to pay. Cleaning fees and damages cost will be charged to the occupiers' credit card.
- 5. SITE USAGE** Only one caravan, annex & vehicle **PER SITE**. **BOATS, TENTS & EXTRA CARS** are to be booked, registered & paid for in advance. Sites are to be vacated by 10am on departure day. Late check-outs need to be pre booked (charges apply).
- 6. OVERNIGHT & DAY VISITORS** Overnight visitors are to be registered & paid for in advance. Visitors are not to enter the park after office hours unless they have already been registered in. Overnight visitors must depart or re-register by 12noon the following day. Day Visitors staying over 2 hours and/or using showers are charged a fee. Visitors staying over 8 hours or staying after 10pm are charged the nightly extras fee. Regardless of the length of visit **ALL VISITORS** must register at the office during office hours before entering into the park. Visitors are to leave their cars outside the park unless the appropriate fee is paid and there is ample room to park on the site. Also, visitors are not to bring their pets into the park. Visitors are your responsibility; please ensure that they are aware of these rules and conditions.
- 7. SPEED LIMIT** is strictly **WALKING PACE** throughout the park.
- 8. CHILDREN** are your responsibility; do not allow them to play near other vans, roads, amenities blocks, Campers Kitchen, BBQ shelter, dishwashing area & gas tanks. Please restrain your children from rowdy behaviour before 9.00am. Children under 7 years are not to use the amenities block without being accompanied by an adult. Children under 16 years of age are not to be left unsupervised in the park at any time. Persons under the age of 18 years are not to stay overnight without appropriate adult supervision.
- 9. BICYCLES/Scooters/Skateboards** can only be ridden sensibly on the roads throughout the park during daylight hours. **NO** riding through sites, around/or in park buildings or at the entrance to the park. **HELMETS** must be worn when riding bikes/skateboards & Scooters.
- 10. NOISE/BEHAVIOUR** All noise audible to adjoining sites must cease by 10.00pm, the only exception to this rule is pre-arranged functions with management. Please restrain your children from rowdy behaviour before 9.00am. Offensive, illegal & disorderly behaviour including swearing, excessive noise, spitting, excessive drinking of alcohol will not be tolerated & offenders will be asked to leave the park.
- 11. WASHING CARAVANS, BOATS, CARS** is **PROHIBITED**.
- 12. GAS REFILLS** Gas exchanges are carried out between the hours of 12.30pm & 6pm.. Refills can only be done with qualified gas filler. It is an offence to refill bottles over 10 years old, heavy penalties apply. **PORTAL GAS HEATERS** Please ensure that your Portable Gas Heater and gas bottle is maintained and used in accordance with the CFA and Worksafe regulations. Minimum 0.5 metre clearance around heaters including over head. Portable Gas Heaters are not to be used in enclosed areas, such as enclosed annexes and verandas.
- 13. POWER/SULLAGE** Only **15amp approved caravan power leads and plugs** can be used. All leads and connections must be in good order. Power leads must not extend to other sites. **SULLAGE** Water from your caravan is to be discharged into bucket or with a hose to the sullage outlet at your site. Motorhome cassettes are to be emptied into toilets only.
- 14. GARBAGE**. Only household garbage, wrapped in paper or in garbage bags, is to be placed in bins. Please use Recycle bins.
- 15. LAUNDRY** Laundry hours are between 8.30am & 8.30pm. Hot water is not to be removed from the laundry, babies' room, toilets or dishing washing area. Washing of dishes etc. is to be done in your own van or at the dishwashing area provided. All laundry equipment is to be left clean after use. Clothes must not be left in machines or for extended periods on the clotheslines. **NO SMOKING IN LAUNDRY**. Please report machine break downs to management as soon as possible. No lines to be tied to trees, etc..
- 16. TOILETS** Showers & toilets are cleaned daily from 10am and 4pm please use alternate amenities block when cleaning is in progress. Time limit in shower cubicle is strictly 10 mins.. Shower cubicles are to be mopped dry after use (mop supplied). An adult must accompany children under 7 years when using the amenities block. Sanitary napkins are to be wrapped and placed in the bins provided. No smoking, eating or drinking in the amenities block. Please report toilet paper shortage, breakages & malfunctions.
- 17. RECREATION HALL/CAMPERS KITCHEN/BBQ** are open from 8.30am to 10pm. Please keep clean and place your rubbish in the bins provided. No sitting or standing on tables and benches. No standing on seats. Do not move or tamper with Ping pong table. Fires are not to be lit in the hall fire place prior to 6.00pm. No child under the age of 16 years of age is to be left without parent/adult supervision in the hall while the open fire place is in use. Please take care of fridge, stove & clean after use.
- 18. BBQs & FIRES** Open fires are not permitted in the park or foreshore(Local by-law Penalties apply). Only gas & electric BBQs can be used. Keep well clear of gas bottles. Please observe Fire Ban Days. Emergency procedures are on the reverse side of your receipt.
- 19. TREES, VEGETATION, SOIL & SAND** Regulations prevent the cutting, injuring or destroying of trees, shrubs, plants, marrum grass. Do not hammer nails into or tie ropes around trees. Tree climbing is prohibited. The removal of sand/soil is prohibited.
- 20. PETS** are not permitted between 17th December & 31st January, during Easter, Long Weekends & Special Events. Other times discretion lies with Management. When dogs are permitted in the park they must be kept on a lead at all times, they must not be left at sites unattended & all droppings must be picked up, wrapped & disposed of. Visitors are not to bring their pets into the park. **PLEASE NOTE COUNCIL BY-LAWS RESTRICT DOGS ON THE FORESHORE** from 1<sup>st</sup> Dec to 16<sup>th</sup> April.. Check with local Council for details.
- 21. MAIL & PHONE MESSAGES** Mail can be collected at the office during office hours. Phone messages only of an important nature will be taken and placed on whiteboard at the office. Please remove your message from the board once you have received it.
- 22. CARE** must be taken of your own possessions. Personal property is your own responsibility. Lock up your property when the site is unoccupied. Management takes no responsibility for theft or damage of your property. Tenants property, Caravans, Cars & tents are left at the owner's risk.
- 23. THE MANAGEMENT**, reserves the right to evict any person contravening these Rules & Conditions, Council By-laws, Caravan Park & Removable Dwellings Regulations or disrupting the harmonious running of this business or causing grievance to the staff, managers or owners of this business. The management reserves the right to increase site fees or change these rules and regulations without notification. The management has the right to refuse site usage or entry to any person.